



September 2018

Dear Parent/Carer,

Firstly, I'd like to take this opportunity to introduce myself. My name is Anna Hall and I am the new SENDCo at Newsome High School. I look forward to working closely with you and your child over the coming years. There have been many positive changes to the SEND department this year, particularly with the addition of the new Transitional Learning Centre (TLC). This nurture room seeks to provide a safe haven for students at break times and lunchtimes; it is a place of support, a place of fun and a place where your child can feel welcomed and at ease.

With this in mind, I would like to extend an invite to you and your child to attend a 'tea party' on Thursday 4th October from 3pm - 4pm. This is an opportunity for you to: meet me and other members of staff dedicated to your child, visit the new TLC and also, ask any questions that you have about your child's education at Newsome and the support in place for them.

Please complete the reply slip below and return to the main office by Monday 1st October.

I hope you can make it and I look forward to meeting you on the 4th October.

Yours sincerely,

Miss A Hall

Special Educational Needs and Disabilities Coordinator (SENDCo)

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Please complete the reply slip below and return to the main office by Monday 1st October.

Parent of \_\_\_\_\_

- I will be able to attend the SEND 'tea party' on Thursday 4th October at 3-4pm.  
Number of people coming \_\_\_\_\_.
- I will not be able to attend the SEND 'tea party' on Thursday 4th October at 3-4pm.

Signed \_\_\_\_\_